



EPSOM & EWELL BOROUGH COUNCIL

TOWN HALL

EPSOM

Link for public online access to this meeting:

<https://attendee.gotowebinar.com/register/7135065633150518614>

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06 February 2023

SIR OR MADAM

I hereby summon you to attend a meeting of the Council of the Borough of Epsom and Ewell which will be held at the Council Chamber, Epsom Town Hall, Epsom on **TUESDAY, 14TH FEBRUARY, 2023** at **7.30 pm**. The business to be transacted at the Meeting is set out on the Agenda overleaf. A link to the meeting is provided above.

Prayers will be said by the Mayor's Chaplain prior to the start of the meeting.

Interim Chief Executive

EMERGENCY EVACUATION PROCEDURE

No emergency drill is planned to take place during the meeting. If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move to the assembly point at Dullshot Green and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

Public information

Please note that this meeting will be held at the Town Hall, Epsom and will be available to observe live on the internet

This meeting will be open to the press and public to attend as an observer using free GoToWebinar software, or by telephone.

A link to the online address for this meeting is provided on the first page of this agenda and on the Council's website. A telephone connection number is also provided on the front page of this agenda as a way to observe the meeting, and will relay the full audio from the meeting as an alternative to online connection. A limited number of seats will also be available in the public gallery at the Town Hall. For further information please contact Democratic Services, email: democraticservices@epsom-ewell.gov.uk, telephone: 01372 732000.

Information about the membership of the Council is available on the [Council's website](#). The website also provides copies of agendas, reports and minutes.

Agendas, reports and minutes for the Council are also available on the free Modern.Gov app for iPad, Android and Windows devices. For further information on how to access information regarding this Committee, please email us at Democraticservices@epsom-ewell.gov.uk.

Exclusion of the Press and the Public

There are no matters scheduled to be discussed at this meeting that would appear to disclose confidential or exempt information under the provisions Schedule 12A of the Local Government (Access to Information) Act 1985. Should any such matters arise during the course of discussion of the below items or should the Mayor agree to discuss any other such matters on the grounds of urgency, the Council will wish to resolve to exclude the press and public by virtue of the private nature of the business to be transacted.

Questions from the Public

Questions from the public are not permitted at meetings of the Council. [Part 4 of the Council's Constitution](#) sets out which Committees are able to receive public questions, and the procedure for doing so.

COUNCIL

Tuesday 14 February 2023

7.30 pm

**Council Chamber - Epsom Town Hall,
<https://attendee.gotowebinar.com/register/7135065633150518614>**

For further information, please contact Democratic Services, democraticservices@epsom-ewell.gov.uk or tel: 01372 732000

AGENDA

1. DECLARATIONS OF INTEREST

To receive declarations of the existence and nature of any Disclosable Pecuniary Interests from Members in respect of any item to be considered at the meeting.

2. MINUTES (Pages 5 - 10)

To confirm the Minutes of the Meeting of the Council held on 6 December 2022.

3. MAYORAL COMMUNICATIONS/BUSINESS

To receive such communications or deal with such business as the Mayor may decide to lay before the Council.

4. COUNCIL CONSTITUTION (Pages 11 - 236)

The Constitution Working Group has been working on reviewing the entire constitution during the course of the past year to update and simplify it as set out in this report. As part of the principles for its work, the Group has looked to streamline the constitution so that the council has a shorter document which contains the main, essential elements of what should be in a modern updated core constitution. Other documents which are important, but which do not have to be in the core constitution, have been moved into a collection of documents we are referring to as the Council Operating Framework.

The Group presented its recommendations to the Standards and Constitution Committee last month. The committee agreed the recommendations below be brought to Full Council: namely, that the revised constitution as set out in Appendix 1, along with the Council Operating Framework which contains documents that have been reviewed and moved out of the core constitution (set out in Appendix 2), be adopted.

5. PAY POLICY STATEMENT (Pages 237 - 256)

This report seeks the approval of the draft Epsom & Ewell Borough Council Pay Policy Statement 2023/24 prior to its publication on the Council's website. This report also seeks the approval of the proposed increase to the Chief Executive pay scale.

6. **BUDGET REPORT 2023/24** (To Follow)
7. **PROPERTY REVIEW** (To Follow)
8. **EXCLUSION OF PRESS AND PUBLIC** (Pages 257 - 258)

The Council is asked to consider whether it wishes to pass a resolution to exclude the Press and Public from the meeting in accordance with Section 100A (4) of the Local Government Act 1972 on the grounds that the business involves the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act (as amended) and that pursuant to paragraph 10 of Part 2 of the said Schedule 12A the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

9. **ARRANGEMENTS TO APPOINT THE CHIEF EXECUTIVE, ELECTORAL REGISTRATION OFFICER AND RETURNING OFFICER** (Pages 259 - 264)

This report has not been published because the meeting is likely to be closed to the press and public in view of the nature of the business to be transacted/nature of the proceedings. The report deals with information relating to an individual and information relating to the financial or business affairs of the Council and third parties and the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

10. **APPOINTMENT OF MONITORING OFFICER** (Pages 265 - 268)

This report has not been published because the meeting is likely to be closed to the press and public in view of the nature of the business to be transacted/nature of the proceedings. The report deals with information relating to an individual and information relating to the financial or business affairs of the Council and third parties and the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.